The Delaware Journal of Public Health
Submission Guidance, Updated November 18, 2018

About the Journal

Established in 2015, **The Delaware Journal of Public Health** is a bi-monthly, peer-reviewed electronic publication, created by the Delaware Academy of Medicine/ Delaware Public Health Association. The publication acts as a repository of news for the medical, dental, and public health communities, and is comprised of upcoming event announcements, past conference synopses, local resources, peer-reviewed content ranging from manuscripts and research papers to opinion editorials and personal interest pieces, relating to the public health sector. Each issue is largely devoted to an overarching theme or current issue in public health.

The content in the Journal is informed by the interest of our readers and contributors. If you have an event coming up, would like to contribute an Op-Ed, would like to share a job posting, or have a topic in public health you would like to see covered in an upcoming issue, please let us know.

If you are interested in submitting an article to the Delaware Journal of Public Health, or have any additional inquiries regarding the publication, please contact *DJPH* Deputy Editor Elizabeth Healy at ehealy@delamed.org, or the Executive Director of **The Delaware Academy of Medicine and Delaware Public Health Association**, Timothy Gibbs, at tgibbs@delamed.org

Information for Authors

<u>**Submission Requirements**</u>

The DJPH accepts a wide variety of submission formats including brief essays, opinion editorials pieces, research articles and findings, analytic essays, news pieces, historical pieces, images, advertisements pertaining to relevant, upcoming public health events, and presentation reviews. If there is an additional type of submission not previously mentioned that you would like to submit, please contact a staff member.

Submissions should be completed under general APA guidelines for formatting and citations. Articles should be written in Microsoft Word format, in a clear, easily readable font with 1.5-inch to 2-inch spacing, and 1-inch margins. The suggested font is 12 point Times New Roman. Once completed, articles should be submitted via email to ehealy@delamed.org as an attachment. Graphics, images, info-graphics, tables, and charts, are welcome and encouraged to be included in articles. Please ensure that all pieces are in their final format, and all edits and track changes have been implemented prior to submission.

Submission Length
While there is no prescribed word length, full articles will generally be in the 2500-4000-word range, and editorials or brief reports will be in the 1500-2500-word range. If you have any questions regarding the length of a submission, or APA guidelines, please contact a staff member.

Copyright
Opinions expressed by contributors and authors do not necessarily reflect the opinions of the *DJPH* or affiliated institutions of authors. Copying for uses other than personal reference or interest without the consent of the *DJPH* is prohibited. All material submitted alongside written work, including graphics, charts, tables, diagrams, etc., must be referenced properly in accordance with APA formatting.

Conflicts of Interest
Any conflicts of interest, including political, financial, personal, or academic conflicts, must be declared prior to the submission of the article, or in conjunction with a submission. Conflicts of interest are any competing interests that may leave readers feeling misled or deceived, and/or alter their perception of subject matter. Declared conflicts of interest may be published alongside articles in the final electronic publication.

Nondiscriminatory Language
Use of nondiscriminatory language is required in all *DJPH* submissions. The *DJPH* reserves the right to reject any submission found to be using sexist, racist, or heterosexist language, as well as unethical or defamatory statements.

Late Submissions: If you are unable to complete or submit your article by the internal deadline, please let a staff member or the guest editor know as soon as possible. If a delay has not been discussed with the guest editor or a staff member and the internal deadline has passed, the guest editor will be asked to please connect with the author, and then a joint decision made to pull the late article from the queue.

Additional Documents and Information for Authors

Required:

All authors and contributors are asked to submit a brief personal biosketch **(3 sentences maximum)** along with their submission, for those submitting regular articles. These will be published alongside final submissions in the final electronic publication. For pieces with multiple authors, please include biosketches for all authors. For those submitting other communications, such as bulletins or advertisements, this will not be required.

All guest editors must submit both a biosketch as well as a headshot

Abstracts

Authors must submit a structured or unstructured abstract along with their article.

The word limit is **200** words, including headings. A title page should be submitted with this abstract as well.

Structured abstracts should employ 4-5 headings:
Objectives (begins with "To…")
Methods
Results
Conclusions
A fifth heading, Policy Implications, may be used if relevant to the article.

-Trial Registration information is required for clinical trials and must be included in the final version abstract
-All abstracts should provide the dates(s) and location(s) of the study is applicable.
-Note: There is no Background heading.

Example of Information in Abstract

Objective: State the objective or study question starting with "To …" (e.g., "To determine
whether…").

Methods: Provide the basic design, place, year(s), setting, and number of participants of the
study. If applicable, include the name of the study, the duration of follow-up. Indicate exposure
and outcomes.

Results: Include quantitative results.

Conclusions: Provide only conclusions of the study that are directly supported by the results,
whether positive or negative.

Policy implications: Provide a statement of relevance indicating implications for health policy,
avoiding speculation and overgeneralization.

Trial Registration: For clinical trials, the name of the trial registry, registration number, and URL

of the registry must be included in the cover letter ONLY and in the manuscript *only* after it is officially accepted.

Relevant Abbreviations should be mentioned here and will not be counted in the word limit.

Previous Issues:

2018

Volume 4 | Issue 4, July 2018, Global Public Health

Volume 4 | Issue 3, May 2018, Maternal and Child Health

Volume 4 | Issue 2, March, 2018, The Intersection of Planning and Public Health

Volume 4 | Issue 1, January, 2018, Oral Health

2017

Volume 3 | Issue 5, October, 2017, Climate and Health

Volume 3 | Issue 4, August 2017, Opioid Addiction

Volume 3 | Issue 3, June 2017, Cancer

Volume 3 | Issue 2, April 2017, Chronic Disease - Part 2

Volume 3 | Issue 1, March 2017, Chronic Disease - Part 1

2016

Volume 2 | Issue 5, December 2016, Behavioral Health, an integral piece of the public health puzzle

Volume 2 | Issue 4, October 2016, Violence and Public Health

Volume 2 | Issue 3, June 2016, Nutrition

Volume 2 | Issue 2, April 2016, Sexually Transmitted Infections

Volume 2 | Issue 1, January 2016, End of Life and Public Health

2015

Volume 1 | Issue 2, November 2015, Loosening the Grip of Tobacco in the First State

Volume 1 | Issue 1, September 2015, Inaugural Issue

Upcoming Issues
Maternal/Child Health
Global Health / Local Impact
Disability and Special Needs
Data to Decision Making
Women and Public Health

To view our issues in full, please visit: https://issuu.com/dam-dpha